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# CYNGOR CYMUNED TONGWYNLAIS COMMUNITY COUNCIL

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## COUNCIL SUMMONS

You are summoned to attend the Annual Statutory Meeting, followed by an Ordinary Meeting of the Community Council on Tuesday 27<sup>th</sup> May 2025 at 6.30pm at the Tanyard. If you wish to join the meeting by virtual link, please contact the Clerk allowing reasonable time to accommodate this request.

### AGENDA

1. Election of Chair
2. Election of Vice Chair
3. Attendance/Apologies
4. Other Appointments
  - (i) One Voice Wales Representative
  - (ii) Health and Safety Representative
  - (iii) School Governor
5. Consideration of any new committees, and/or Working Parties
6. Declaration, Registration and Nature of Interests
7. Re-adoption of Policy Documents (Standing Orders, Data Protection Policy, Risk Management Policy, Concerns and Complaints Policy, Biodiversity Plan, Litter Policy, Lettings Policy, Welsh Language Policy, Training Plan)
8. Adoption of revised Model Financial Regulations 2025
9. Consideration of adopting Whistleblowing Policy
10. Consideration of the Internal Auditors Report 2024-25
11. Consideration and Approval of the Annual Return 2024-25
- END OF ANNUAL STATUTORY MEETING
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12. Police Matters
13. MP, Senedd, County Council Matters
14. Public Session
15. Matters arising from the public session.
16. Consideration & Approval of the minutes of the Ordinary Meeting on 28<sup>th</sup> April 2025.
17. Matters arising from the minutes and any remaining business from the meeting.
  - (i) Consideration and Approval of Annual Report
18. Updates from Working Groups
  - (i) Merthyr Road Gardens – consideration of skip hire £175 +VAT
  - (ii) Hanging baskets – consideration of additional baskets
  - (iii) Festive Lights
19. Clerk's Report of correspondence
  - (i) Delegated authority for Chair to contact pension provider
  - (ii) Consideration of garden top-up pack – planters or bench.
  - (iii) Any other matters arising from the Clerk's report
20. Financial Matters -To receive the Finance Report for May
  - (i) Approval of payments.
  - (ii) Approval of funding for senior citizens tea party £100
  - (iii) Consideration of purchase of remote heating kit £100
21. Planning Matters – No new applications for May
22. Councillor Reports
23. Any other urgent matters for information only
- Date of next meeting – Monday 30<sup>th</sup> June

Mrs Nadine Dunseath  
Clerk to the Council